

Role Description

Job title	Interim Children & Families Worker (6 months contract)
Supervised	Assistant Minister
Hours:	Full Time/Part Time/Happy to consider a job share
Work Base:	Purley Baptist Church

Purpose of the role:

The Interim Children and Families Worker will encourage and enable our Church families to share their faith with their children, participate in church life and build on our outreach to children and their families in the local community.

Across all aspects of the role, the Children and Families Worker will be supported by a team of volunteers, the Assistant Minister, the Youth Worker and a prayerful church.

Person Specification

Essential:

- A Christian in sympathy with the Evangelical Alliance Basis of Faith and the Baptist Union Declaration of Principle
- To maintain personal devotion to Christ through personal prayer and Bible reading
- Possess qualities of both a team leader and a team player with the ability to work as part of a larger staff team.
- Experience in leading children groups and be able to demonstrate healthy growth within this context.
- Excellent ability to teach and to quickly establish positive relationships with children and their families.
- To be a passionate person of vision, having a missional heart for those who do not know Jesus yet and a desire to articulate faith relevantly with them.
- Motivated and committed to bringing the best out of volunteers.
- Excellent organisational skills, with the ability to plan ahead.
- Good written and spoken communication skills
- Basic IT skills including competence in the use of MS Office 365

Desirable

- To have an understanding of the difficulties facing and experienced by Children and families living in an urban setting.
- Proven ability to connect effectively with others through multimedia and social media platforms.
- Relevant theological training

There is a genuine occupational requirement that the post-holder be a committed Christian in accordance with Employment Equality (Religion & Belief) Regulations 2003. An Enhanced Disclosure Barring Service (DBS) check is required before a final job offer is made.

Role Description

Key Tasks:

1. Responsibility for the leadership and oversight of PBC's Children and Families vision.
2. To lead and develop the church's ministry to children and families including but not restricted to:
 - The Sunday morning Children's GOAL groups programme
 - The Scout Company (along with the Youth Worker)
 - The Parent and toddler group: Bods and Tods
 - Outreach events for children and families in our community.
 - 'All-Age' service programmes including 'Parade' services (along with the Youth worker)
 - Parenting courses
 - Encourage and enable children to participate in church services and the wider life of the church
3. Recruit, train and encourage a team of volunteers to support the Children and Families Ministry.
4. Pastoral Care
 - To pray for the whole church family (the children and families in particular) both individually and with others
 - Offer wise pastoral care to children and their family. This should include pastoral visits to their homes.
 - Ensure that the church is a welcoming community and to help new children and their families to successfully integrate into the church family.
5. To Make sure that all children and families work complies with our safeguarding policy including safer recruitment.
6. Relationships with others
 - To work closely with the Youth Worker to ensure there is an easy transition for children into the youth work.
 - Participate and attend the weekly staff meeting
 - Attend regular one-to-one meetings with line manager
 - Meet regularly with a mentor who can be assigned if requested.
 - Attend relevant training courses, as required, as agreed with line manager
7. Networking
 - Explore links with local primary schools, taking part in Collective Worship and/or lessons as requested
 - To build intentional relationships with other Children and families workers in other churches and to find ways to work together.
 - To develop close links with organisations and agencies in the community to further meet the needs of children and their families.
8. Other tasks
 - To ensure that the needs of children and families ministry is communicated well with the congregation and that the prayer life of the church for children and families is strong.
 - Play a full part as a member of the staff team, working collaboratively on shared goals and supporting wider ministries of the church as appropriate.

- To be loyal, encouraging and where appropriate, offer challenge to other church leaders.
- Flexibility in working pattern including working some evenings and weekends